



Project SEARCH Internship Schedule – A Typical Day

A health and public sector occupations training course and job placement program offered through the joint efforts of

***Oakland Adult and Career Education
Adults with Disabilities Program
And
East Bay Innovations***

**Day at a Glance
Schedule During Internship Site Days
Monday-Friday, 9:00-3:15pm**

- **9:00-10:00 Employability Skills Class:** Interns participate in classroom activity and lessons that are based on employability skills including interviewing, communication, resume development, workplace ethics and workplace policies and procedures related to the host business site.
- **10:15-12:00 Internship Sites:** Interns participate in non-paid job internship sites throughout the host business. Interns will be assigned to three different internships during the program year.
- **12:00-1:00 Lunch:** Interns may purchase a lunch or pack a lunch. Interns are encouraged to have lunch whenever and wherever their co-workers at the internship sites eat.
- **1:00-2:45 Internship sites:** Interns return to their assigned internship sites
- **2:45 – 3:00 Break**
- **3:00-3:15 Classroom:** Refection/Planning/ Journal writing